

## **MASONIC MEETING - MEAL CATERING FORM**

At least <u>21 days</u> prior to the date of your meeting please complete all parts of this form by clicking on each field and enter your selection. Save your completed form as 'OMHL Catering Booking Form', followed by your initials and the date of your function i.e. 'OMHL Catering Form BSS 01012024'. Then send a copy of your saved form to the Hall Manager Jackie Firmin at Email jfdiver@live.com and to DSG Masonic Catering at Email enquiries@amazeintaste.com.

Final numbers and dietary requirements must be sent 72 hours prior to the function, together with a table plan showing seating and dietary requirements. Jackie Firmin can also be contacted on 07758-237726 and DSG Catering on 01277-651006, but all bookings, changes and final details must be confirmed by Email.

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BOOKING DETAILS								
Name of Lodge/Chapter/Order:								
Date of Meeting:								
Contact Name:								
Contact Telephone Numbers:								
Approx. Number of Diners:								
KEY TIMES								
PLEASE NOTE: Calling off Tea, Coffee and Biscuits for 30 covers and under will be supplied by Orsett Masonic Hall. Above this number will be supplied by DSG Masonic Catering.								
Request for Bar opening? (Please tick)			Approximate time required:					
Tea/Coffee/Biscuits? Enter number required			Approximate time required:					
Start time of your Meeting:			Approximate start dining time:					
MENU DEQUESTED								
MENU REQUESTED								
Soup/Starter Course								
Fish Course								
Main Course								
Potatoes								
Vegetables								
Dessert								
Number of Cheese Platters in Lieu of Dessert								
Cheese 4 <sup>th</sup> Course required? (Please tick)			Mints? (	Please tick)				
Tea/Coffee after Dining? (Please tick)								
SPECIAL DIETRY REQUIREMENTS								
Vegetarian Starter Required?				How many?				
(Please specify Dish required)  Vegetarian Main course Required?				How Many?				
(Please specify Dish required)								
Fish main course required?				How Many?				
Any other requirements? (Allergies, Gluten free etc.)								